

Instructions for Completion of Application for Certificate of Approval

Airport Heliport Classifications

Section 47 of the Illinois Aeronautics Act makes it unlawful for any person to operate or use any airport, heliport or restricted landing area for which a Certificate of Approval has not been issued by the Division of Aeronautics.

The attached form has been prescribed by the Department for the Department for the purpose of acquiring the necessary information to comply with Illinois law. It is important that the application be completed and accurately filled out, otherwise it may be necessary to return the application to you for completion.

The following information and instructions apply to numbered items on the application:

- 1) Insert your complete name and address together with a daytime telephone number. Also insert the name under which the facility is to be certificated and its address and telephone number if different from yours.
- 2) Insert the complete name and address of the owner of the land.
- 3) Please insert the complete legal description of the site on which the proposed facility will be located. This information can be obtained from the deed to the property or from other title evidence which the owner of the property has in his possession. A plat sheet showing the proposed location is requested, if available.
- 4) From center of associated town if known.
- 5) Be sure you list the correct name and address of the local governmental unit which controls the land use zoning of the proposed site. If there is no county zoning or municipal zoning, please state that there is not local zoning. If there is a local zoning body, and it is required that you file an application for re-zoning or Special use, please indicate that under the "Explain" line. The Division will inform the local zoning body of the pendency of your application. Any notices or orders issued by the Division will not supersede or overrule the local government's control of land use determination.
- 6) The Division considers a restricted landing area to be a private strip for the use of the owner or lessee of the property. Generally the Division will authorize the basing of not more than 3 aircraft on the proposed site if it is a restricted landing area.
- 7) Self explanatory.
- 8) Insert the complete name, address, and fax number of the most local, general circulation newspaper for legal publications.
- 9) Self explanatory.
- 10) Self explanatory.

If there is not sufficient space on the application to fully list or explain the matters called for in the application, please note under the item that you are attaching an exhibit, such as "See attached Exhibit A". In the event you have difficulty in completing the application or desire more information, contact the Bureau of Aviation Education and Safety, 217/785-8516 or FAX: 217/785-4533.

Please forward this application and the FAA form 7480 to:

IDOT-Division of Aeronautics 1 Langhorne Bond Drive Capital Airport Springfield, Illinois 62707-8415 Attn: Safety Section